

## **OUR FULLY MANAGED CLIENT PROPOSITION**

£350.00 + vat Initial Administration Charge 10% + vat per month

Our Fully Managed Service does exactly what is say's – it's 'Fully Managed'
All you have to do is sit back and wait for the money to arrive

- ✓ We carry out an expert appraisal of your property
- ✓ We advertise your property on numerous property portals including Rightmove
- ✓ We accompany all viewings
- ✓ We carry out a comprehensive reference which incorporates:
  - o Adverse credit history check
  - o Bankruptcy checks
  - o CCJs and court decrees check
  - o Employment and previous tenancy references
- ✓ We prepare a full inventory for the property
- ✓ We prepare the tenancy
- ✓ We collect of first month's rent and deposit
- ✓ We register the deposit with the 'Deposit Protection Scheme'
- ✓ We prepare a standing order so the rent is paid to you regularly.
- ✓ We move the tenant into the property
- ✓ We inform utility companies and Council of new tenant details
- ✓ We collect the rent and pay it into your bank account
- ✓ Three monthly inspections of the property